

Kennewick Housing Authority (KHA)

AGENDA
KHA BOARD OF COMMISSIONERS
REGULAR MEETING

Date: June 23, 2021
7:45 A.M.

KHA's "Mission" Statement:

Develop and maintain safe, affordable, quality housing that promotes healthy neighborhoods and inspires communities. Create partnership opportunities that support and encourage program participants to become self-sufficient. Manage all assets with fiscal responsibility & integrity.

KHA's "Vision" Statement:

KHA will be known and respected as a regional leader in leveraging resources to create affordable housing programs and opportunities that contribute positively to the community.

A. BOARD MEETING MINUTES:

1. Approval of KHA's Regular Meeting Minutes held on May 26, 2021.

B. VISITOR(S) INTRODUCTION:

Visitors who wish to present to KHA Board Commissioners during open meeting session, may do so in accordance within KHA's Meeting Agenda, visitor will need to state/provide their full name, residency, will have two (2) to three (3) minutes maximum to present to KHA's Board Commissioners. Visitors who wish to submit any documentation/materials/etc. may do so either prior or succeeding a meeting to KHA's Executive Director. KHA Board Commissioners will not take action on visitor's presentation/submitted documentation/materials/etc. during a Board Meeting.

Visitor(s):

None.

C. STAFF PROGRAM & DEPARTMENT REPORTS:

- Operations Indicator Report (Housing Programs, Leasing & Program Financial Data, etc.) for the month of May 2021.

D. FINANCIAL REPORTS:

- Finance Director's May 2021 Monthly Report Narrative.
- May 2021 Financial Statements, Check Register are enclosed in Board Packet.
- Resolution #1333: Approval Of KHA's FY 2021-2022 Agency & Program(s) Operating Budgets
- Resolution #1334: Approval For Eligible KHA Employee 1% Cost of Living Adjustment/COLA (July 1, 2021 – June 30, 2022)

E. EXECUTIVE DIRECTOR REPORT:

1. Write Offs: none
2. Nueva Vista Project Update
3. Delafield Update
4. Administrative & Staff Items
5. Public Housing Program
6. Housing Choice Voucher Programs

F. BOARD REPORTS & DEVELOPMENT:

1. KHA Board & Agency Calendar: Calendar provided in KHA's June 23, 2021 Board Packet.

G. BOARD COMMITTEE(S) REPORT (Report Status to Discuss/Discussed During Meeting):

1. Finance/Budget Committee (Commissioners Griffith & Fillmer):
2. Personnel Committee (Commissioners Moak & Turner):
3. Community Needs Committee (Commissioner Fillmer & Bates):
4. Design & Construction (Commissioner Bates & Griffith):
5. Tenant Council (TC) Representation:
 - a. Sunnyslope Homes TC:
 - b. Keewaydin Plaza TC:

H. OTHER / NEW BUSINESS:

None

I. EXECUTIVE SESSION:

None

Housing Authority City of Kennewick
Board of Commissioners
May 26, 2021
Meeting Minutes

Minutes of the Board of Commissioners of the Housing Authority City of Kennewick's meeting, held remotely via GoToMeeting on May 26, 2021 and called to order by Commissioner Moak at 7:46 A.M.

Roll Call:

Board Members Present:

Thomas Moak – Chair

Colin Bates – Vice Chair

Pat Turner

Nikki Griffith

Reanette Fillmer – Arrived late at 8:11 AM

Others in Attendance:

Lona Hammer – Executive Director

Hermelinda Sierra – Finance Director

Amanda Taylor – HCV Supervisor & Compliance Director

Armando Solis – Maintenance & Development Director

Angela Fragozo – Administrative Assistant

AGENDA

A. Approval of Minutes:

1. The Board of Commissioners reviewed the minutes of the Annual Board Meeting held on April 28, 2021. Commissioner Bates moved to approve Meeting Minutes as presented. The motion was seconded by Commissioner Turner. All Commissioners were in favor: Ayes: 4
No: 0

B. Visitors:

None

C. Staff Program & Department Reports:

Commissioners and KHA staff members reviewed monthly program and departmental reports.

D. Financial Reports:

Hermelinda Sierra, KHA's Finance Director, presented the KHA Financial Reports.

1. Motion: Commissioner Turner moved to approve the April 2021 disbursements in the amount of \$ 1,004,664.16. The motion was seconded by Commissioner Bates. All Commissioners were in favor: Ayes: 4 No: 0

E. Executive Director's Report:

1. KHA's Executive Director, Lona Hammer presented the Executive Director's Report.

F. Board Reports & Development:

1. KHA Board & Agency 12-month Rolling Calendar: Members were provided with a copy in KHA's May 26, 2021 Board Packet.

G. Board Committee(s) Reports:

1. Budget & Finance Committee: Met May 25, 2021 to review 2021-2022 KHA Draft Budget
2. Personnel Committee: No meeting
3. Community Needs Ad Hoc Committee: No meeting
4. Design & Construction Ad Hoc Committee: No meeting
5. Tenant Council (TC) Reports:
 - a. Sunnyslope Homes Tenant Council (TC) – No meeting
 - b. Keewaydin Plaza Tenant Council (TC) – No meeting

H. Other Business:

None

I. Executive Session:

None

J. Adjournment:

The Board of Commissioners adjourned at 8:47 AM.

ATTEST:

Lona Hammer, Secretary/Executive Director

Tom Moak, KHA Board Chair