



June 27, 2019

NOTICE OF INTENT TO AWARD (NOIA)

TO: **ALL INTERESTED PARTIES**

SUBJECT: **PUBLIC HOUSING AUTHORITY
MODULAR MANUFACTURING SERVICES
KENNEWICK MICRO HOMES**

The Housing Authority City of Kennewick (KHA) announces its *Notice of Intent to Award* a services contract to Total Site Services for the Kennewick Micro Homes development project assuming that the parties can come to a negotiated agreement on fair and reasonable compensation for the proposed scope of work. This NOIA is for modular manufacturing services only.

The award performance period is for the pre-development period, and, if full project funding is awarded, for the development period, based on available funding and acceptable performance.

This *Notice of Intent to Award* starts the appeal process as required by KHA Procurement Policy. This Notice is not an award commitment. An interested party may protest the proposed award of a contract. The protest must be in writing and must include at least the following information:

- A. Name, address, and telephone number of the protestor;
- B. The signature of the protestor's designated representative;
- C. Identification of the *Request for Proposal (RFP)* at issue;
- D. A detailed statement of the legal and factual grounds of the protest, including copies of relevant documents; and,
- E. The form of relief requested. The protest must be received via email by KHA within ten (10) calendar days of this notice. The deadline for receiving protests related to this notice will be 11:59 pm, Sunday, July 7, 2019.

Protests to be submitted via email to lhammer@kennewickha.org. Subsequent to completion of any appeal process, KHA will issue a formal award. If an appeal is made, all applicants will be notified as to the impact on their proposal.

If you have any questions with regard to this *Notice of Intent to Award*, please contact Lona Hammer at lhammer@kennewickha.org or 509-586-8576 ext. 103.

Sincerely,

Lona Hammer

Lona Hammer, PHM
Executive Director

- C: Stephen Taul & Adam Lee, Community Frameworks
Paul Knutzen, Knutzen Engineering
Jim Reis, Community Frameworks