

**REQUEST FOR PROPOSAL (Amendment #1)  
Civil Engineering Services**

**PROJECT: Kennewick Micro Homes**

Please disregard all mention of cost proposals and bid amounts in sections titled **II. SCOPE OF SERVICES/TIMELINE** and **III. SUBMISSION AND EXPERIENCE REQUIREMENTS**.

Price or cost will NOT be a criteria for selection. See below:

**PROPOSAL EVALUATION CRITERIA**

**1) Mandatory Requirements (35 points)**

- a. Submitted complete proposal prior to deadline
- b. The firm is independent and licensed to practice in the state of Washington
- c. References from other PHA's or letters of support are included within packet. If company has been engaged by KHA or its component LLLP's for services within the past five years, a letter of support or reference is a discretionary requirement.

**2) Technical Requirements (30 points)**

- a. Expertise and experience working directly with Public Housing Authorities including KHA and/or company's past experience and performance with similar engagements, on similar sized projects, in the Tri-Cities area
- b. Organization, size and structure of company
- c. Technical and professional qualifications of key staff are identified and each key staff person has direct applicable experience

**3) Related Experience (30 points)**

- a. Experience with the Evergreen Sustainable Development Standards (ESDS)
- b. Construction administration experience especially on projects that involved modular construction

**4) Minority-Owned Business Enterprise/Women-Owned Business Enterprise (5 points)**

Firms identified as a Minority Owned Business or Women's Business Enterprise as defined by HUD.

**Copies of the proposal should be submitted electronically to both:**

Lona Hammer  
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Stephen Taul  
Housing Developer, Community Frameworks  
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