



February 13, 2017

Sent via email, USPS

NOTICE OF INTENT TO AWARD (NOIA)

TO: Abadan – thads@abadantc.com
Copiers NW – rdelo@copiersnw.com
Pacific Office Automation – James.Freeman@pacificoffice.com
QBSI – Christina.Strickland@qbsi-xerox.com

SUBJECT: **PUBLIC HOUSING AUTHORITY
PRINT MANAGEMENT SERVICES PROPOSALS**

Dear Proposer:

The Housing Authority City of Kennewick (KHA) announces its “Intent to Award” a Print Management Services contract to the agency listed below:

1. Abadan

These awards are for a period of one-year with an option to renew twice, based on available funding and acceptable performance.

This “Intent to Award” starts the appeal process as required by KHA Procurement Policy. This notice is not an award commitment. An interested party may protest the proposed award of a contract. The protest must be in writing and must include at least the following information:

- A. Name, address, and telephone number of the protestor;
- B. The signature of the protestor’s designated representative;
- C. Identification of the Request For Proposal at issue;
- D. A detailed statement of the legal and factual grounds of the protest, including copies of relevant documents; and,
- E. The form of relief requested.

The protest must be received by KHA within ten (10) calendar days of this notice. The deadline for receiving protests related to this notice will be 9:00 AM, Thursday, February 23, 2017. Protests to be submitted via email to AdministrativeAssistant@kennewickha.org Subsequent to completion of any appeal process, KHA will issue a formal award. If an appeal is made, all applicants will be notified as to the impact on their proposal.

If you have any questions regarding this Notice of Intent to Award, please contact Angela Fragozo at AdministrativeAssistant@kennewickha.org or 509-586-8576 ext. 112.

Sincerely,

Angela Fragozo
Administrative Assistant