



August 18, 2016

**NOTICE OF INTENT TO AWARD (NOIA)**

TO: **ALL PARTIES**

SUBJECT: **PUBLIC HOUSING AUTHORITY  
ARCHITECTURAL & ENGINEERING SERVICES  
NUEVA VISTA II**

Dear Proposer:

The Housing Authority City of Kennewick (KHA) announces its *Notice of Intent to Award* an architectural and engineering services contract to the agency listed below for the Nueva Vista II development project assuming that parties can come to a negotiated agreement on fee:

- **ZBA Architecture**

The award performance period is for the pre-development period, and, if full project funding is awarded, development period, based on available funding and acceptable performance.

This *Notice of Intent to Award* starts the appeal process as required by KHA Procurement Policy. This notice is not an award commitment. An interested party may protest the proposed award of a contract. The protest must be in writing and must include at least the following information:

- A. Name, address, and telephone number of the protestor;
- B. The signature of the protestor's designated representative;
- C. Identification of the *Request for Qualifications* at issue;
- D. A detailed statement of the legal and factual grounds of the protest, including copies of relevant documents; and,
- E. The form of relief requested. The protest must be received by KHA within ten (10) calendar days of this notice. The deadline for receiving protests related to this notice will be 12:00 am, Monday, August 29, 2016.

Protests to be submitted via email to [lhammer@kennewickha.org](mailto:lhammer@kennewickha.org). Subsequent to completion of any appeal process, KHA will issue a formal award. If an appeal is made, all applicants will be notified as to the impact on their proposal.

If you have any questions with regard to this *Notice of Intent to Award*, please contact Lona Hammer at [lhammer@kennewickha.org](mailto:lhammer@kennewickha.org) or 509-586-8576 ext. 103.

Sincerely,

*Lona Hammer*

Lona Hammer, PHM  
Executive Director

cc: Max Benson, Community Frameworks